

## PRE-ASSESSMENT PROCESS

EFPIA has concluded a collaboration agreement with FARMAINDUSTRIA, its member association in Spain, with regard to preparation of the pre-assessments and the IT-support provided by CODIGO (Farmaindustria's Code Unit) for the on-line platform to pre-assess events sponsored by pharmaceutical industry and attended by healthcare professionals.

Following the procedure agreed with the EFPIA's Compliance Committee and approved by the EFPIA Executive Committee, **CODIGO submits preliminary conclusions** for validation by member associations' delegates forming the **assessors' team**. Conclusions are shared with the EFPIA member association of the event hosting country, who may want to submit additional comments in relation to national laws and regulations, or national code provisions. In agreement with scientific and medical societies, in parallel with consultation with its local member association concerned, EFPIA also shares the pre-assessment with the relevant society, allowing it to comment. However, final responsibility for the pre-assessment remains with EFPIA.

Based on comments received from the assessors – and the member association concerned, where appropriate – within no more than 10 working days after circulation of the preliminary conclusions to them and the Scientific & Medical Society organising the event, CODIGO prepares the **final pre-assessment report** that will be posted on the Events Database of the e4ethics website, with EFPIA's agreement.

In case of divergences of views between assessors, CODIGO will inform EFPIA. Member associations' delegates of the EFPIA Codes Steering Group (CSG) will be consulted, where appropriate.

The Chart below describes the process and communication flows.

